

# Tools for Schools - Indoor Air Quality

## Follow-up Action Plan for District Maintenance



Westglades Middle

76.7 58% 373

**Principal:** Ms. Christine Flynn

**Walkthrough Date:** 5/5/2004

Temp RH Co2  
**Outside Measurements**

**Assignment Member:** Aston Henry

| Room          | Priority | Responsible          | Assessment Comments   | Recommended Corrective Action   |
|---------------|----------|----------------------|---|---|
| 106           | 1        | District Maintenance | Water leaking onto ceiling from second floor.   | Maintenance to inspect for leak and repair as appropriate and replace ceiling tiles.      |
| 145           | 1        | District Maintenance | Three stained ceiling tiles identified on the north wall. Ceiling plenum appears to be dry. A/C supply duct is not insulated. Possible condensation dripping from A/C onto the ceiling tiles. | Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles. |
| 145           | 2        | District Maintenance | Co2 level was slightly elevated at time of assessment.  | Maintenance to inspect and repair as appropriate to lower Co2 level.                      |
| 157           | 2        | District Maintenance | Air supply ductwork within the false ceiling plenum has a hole.   | Maintenance to inspect and repair as appropriate.   |
| 157           | 2        | District Maintenance | Classroom is too cold.  | Check HVAC for proper operation.  |
| 201F          | 2        | District Maintenance | Air supply vent has been blocked off with a cardboard folder.   | Maintenance needs to inspect HVAC and repair.   |
| 201J and 201H | 2        | District Maintenance | Exhaust fans are not working.   | Maintenance to inspect and repair as appropriate.   |
| 304           | 2        | District Maintenance | Co2 level was slightly elevated at time of assessment.  | Maintenance to inspect and repair as appropriate to lower Co2 level.                      |
| 305           | 2        | District Maintenance | Co2 level was slightly elevated at time of assessment.  | Maintenance to inspect and repair as appropriate to lower Co2 level.                      |
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